

RIVERDALE SCHOOL DISTRICT
ANNUAL MEETING MINUTES
WEDNESDAY, OCTOBER 24, 2018

Board President, Bill Tracy called the Annual Meeting of the Riverdale School District to order at 7:00 p.m. on Wednesday, October 24, 2018. Present from the Board were Marc Couey, David McHenry, Nick Stitzer, Bill Tracy, Chad Williamson, Davina Meckley, Travis Hudson and Stacy Hach. Also present were Bryce Bird, District Administrator, Carol Kratochwill, Board Secretary, and several community members.

Motion by Davina Meckley, second by Stacy Hach, to approve the proof of publication of the annual meeting. Motion carried.

Motion by Stacy Hach and second by Marc Couey to nominate Bill Tracy as chairman of the meeting. Motion by Stacy Hach and second by Nick Stitzer to close nominations and cast a unanimous vote for Bill Tracy. Motion carried.

Motion by Nick Stitzer and second by Dave McHenry to accept the minutes of the October 25, 2017 annual meeting. Motion carried.

Bryce Bird, District Administrator, told the board that the auditors are in the final stages of the financial audit and a final financial statement will be presented to the district later.

Mr. Bird explained the budget for the upcoming year. The 2018-2019 budget totals \$11,747,025 with the fund 10 portion of \$9,035,252 or (77%) of the total being for the general operation of the school. Fund 20 is \$1,625,397 which covers the majority of special education costs. Expenditures in Fund 20 accounts for about 13% of the total budget. The Debt Service Fund consists of fund 38. The payment for Fund 38 principal and interest payments is \$666,323 and falls under the district's revenue limit. The debt service fund combination is about 6% of the total budget. Fund 50 operates the food service program (breakfast and hot lunch). The \$336,919 is about 3% of the total budget. Our levy also consists of a Community Service Fund (Fund 80) of \$53,135. We will use this for youth activities throughout the community and collect fees for the community use of facilities and the before and after school daycare program. Youth activities includes expenses related to sports and activities including coaches, bussing, supplies, dues, fees, officials and student accident insurance. The Riverdale School District has community recreational activities for all children in the community. Community use of facilities includes expenses when the community groups request use of buildings and sports athletic fields. These would include any additional cleanup costs such as extra time for custodians. This is less than 1% of the budget.

Mr. Bird gave a report on the energy savings from the revenue limit exemption used for energy efficient projects throughout the district. The Riverdale School District exercised its taxing authority to exceed the revenue limit for renewable energy products from phases I and 2 completed in 2014-2016. The project's phases 1, 2 and 3 are generating water, natural gas (therms) and electric (KWH) savings. Expected performance savings for all 3 phases was \$13,183. Realized performance savings was \$15,395. Leaving an excess savings of \$1,443. The project also includes operation and maintenance saving in addition to capital cost avoidance savings in the amount of \$836,815.

Resolutions were approved as follows.

Motion by Nick Stitzer, second by Travis Hudson to approve the resolution for transportation. Motion carried.

Motion by Stacy Hach, second by Dave McHenry, to approve the student accident insurance provided by the district. Motion carried.

Motion by Carol Kratochwill, second by Nick Stitzer to approve the resolution for compensation of the school board. The rate will be \$100 per monthly meeting for the president and \$85 per monthly meeting for the other board members. Any additional meetings or committee meetings will be paid at a rate of \$40 per meeting and an all-day conference at \$75.00 per day. Motion carried.

Motion by Chad Williamson, second by Marc Couey to approve the hot lunch resolution. Motion carried.

Motion by Davina Meckley, second by Marc Couey, to approve the resolution to provide textbooks. Motion carried.

Motion by Dave McHenry, second by Chad Williamson to approve the legal proceedings resolution. Motion carried. This allows the administration to consult and/or hire legal advice for district issues.

Motion by Stacy Hach, second by Nick Stitzer to approve the short-term borrowing resolution. Motion carried. This should not be needed for next year but is approved in case of an emergency.

Motion by Davina Meckley, second by Travis Hudson, to approve the resolution to lease properties. Motion carried. District properties are not being leased at this time but this allows the board to approve at a later date.

Motion by Dave McHenry, second by Stacy Hach to approve the tax levy in the amount of \$3,124,026. Motion carried.

Motion by Nick Stitzer, second by Davina Meckley, to approve the annual meeting date resolution, allowing the School Board and Administration to set the date of the next annual meeting. Motion carried.

Motion by Chad Williamson and second by Travis Hudson to adjourn the meeting. Motion carried.

Meeting adjourned at 7:43 p.m.

Submitted by:
Carol Kratochwill
Annual Meeting Clerk
Riverdale School District

RIVERDALE SCHOOL DISTRICT
ANNUAL MEETING MINUTES
WEDNESDAY, OCTOBER 25, 2017

Board President, H. Clay Dean called the Annual Meeting of the Riverdale School District to order at 7:00 p.m. on Wednesday, October 25, 2017. Present from the Board were Clay Dean, David McHenry, Gary Stanek, Nick Stitzer, Bill Tracy, Jr., Jamie Brownlee, Davina Meckley, Travis Hudson and Stacy Hach. Also present were Bryce Bird, District Administrator, Carol Kratochwill, Board Secretary, and Jon Schmidt.

Motion by Davina Meckley, second by Travis Hudson, to approve the proof of publication of the annual meeting. Motion carried.

Motion by Gary Stanek and second by Chad Williamson to nominate Clay Dean as chairman of the meeting. Motion by Stacy Hach and second by Bill Tracy Jr. to close nominations and cast a unanimous vote for Clay Dean. Motion carried.

Clay Dean appointed Carol Kratochwill clerk of the meeting.

Motion by Clay Dean and second by Nick Stitzer to accept the minutes of the August 30, 2016 annual meeting. Motion carried.

Bryce Bird, District Administrator, told the board that the auditors are in the final stages of the financial audit and a final financial statement will be presented to the district later.

Mr. Bird explained the budget for the upcoming year. The 2017-2018 budget totals \$10,790,190 with the fund 10 portion of \$8,250,316 or (76%) of the total being for the general operation of the school. Fund 20 is \$1,429,822 which covers the majority of special education costs. This year it will require about \$845,643 of inter-fund transfer from fund 10 to cover the cost of the special education programs. About \$400,000 will come directly to fund 20 in the form of categorical aids and federal grants. Expenditures in Fund 20 accounts for about 13% of the total budget.

The Debt Service Fund consists of fund 38. Fund 38 is a non-referendum debit service fund. The payment for Fund 38 principal and interest payments is \$667,225 and falls under the district's revenue limit. This is down around \$400,000 from the previous year. The debit service fund combination is about 6% of the total budget

Fund 50 operates the food service program (breakfast and hot lunch). The \$358,199 is about 4% of the total budget.

Our levy also consists of a Community Service Fund (Fund 80) of \$59,000. We will use \$59,000 for youth activities throughout the community and collect fees for the community use of facilities and the before and after school daycare program. Youth activities includes expenses related to sports and activities including coaches, bussing, supplies, dues, fees, officials and student accident insurance. The Riverdale School District has community recreational activities for all children in the community. Community use of facilities includes expenses when the community groups request use of buildings and sports athletic fields. These would include any additional cleanup costs such as extra time for custodians. This is less than 1% of the budget.

The fund 10 budget is \$105,249 less than last years' expenditures. It is based on the estimates of costs projected by the various departments in our school system.

Mr. Bird gave a report on the energy savings from the revenue limit exemption used for energy efficient projects throughout the district. The Riverdale School District exercised its taxing authority to exceed the revenue limit for renewable energy products from phases I and 2 completed in 2014-2016. The project's phases 1, 2 and 3 are generating water, natural gas (therms) and electric (KWH) savings. Expected performance savings for all 3 phases was \$13,465. Realized performance savings was \$14,908. Leaving an excess savings of \$1,443. The project also includes operation and maintenance saving in addition to capital cost avoidance savings in the amount of \$842,499.

Resolutions were approved as follows.

Motion by Gary Stanek, second by Nick Stitzer to approve the resolution for transportation. Motion carried.

Motion by Dave McHenry, second by Travis Hudson, to approve the student accident insurance provided by the district. Motion carried.

Motion by Dave McHenry, second by Davina Meckley to approve the resolution for compensation of the school board. This was changed to a wage per meeting instead of a salary and pay per meeting for additional meetings. The rate will be \$100 per monthly meeting for the president and \$85 per monthly meeting for the other board members. Any additional meetings or committee meetings will be paid at a rate of \$40 per meeting and an all-day conference at \$75.00 per day. The compensation should be about the same annually depending on the attendance at meetings. This change will go into effect January 2018. Motion carried.

Motion by Chad Williamson, second by Stacy Hach to approve the hot lunch resolution. Motion carried.

Motion by Davina Meckley, second by Nick Stitzer, to approve the resolution to provide textbooks. Motion carried.

Motion by Stacy Hach, second by Chad Williamson to approve the legal proceedings resolution. Motion carried. This allows the administration to consult and/or hire legal advice for district issues.

Motion by Bill Tracy Jr. second by Nick Stitzer to approve the short-term borrowing resolution. Motion carried. This should not be needed for next year but is approved in case of an emergency.

Motion by Gary Stanek, second by Travis Hudson, to approve the resolution to lease properties. Motion carried. District properties are not being leased at this time but this allows the board to approve at a later date.

Motion by Clay Dean, second by Bill Tracy Jr. to approve the tax levy in the amount of \$2,971,730. Motion carried. The tax levy is about \$213,000 more than last year. Last year the levy had dropped over \$191,000, with the approved referendum the levy is only about \$21,000 more than in 2015-16 as was projected prior to the referendum. Only \$535,477 of the \$600,000 approved referendum amount was taxed.

Motion by Nick Stitzer, second by Stacy Hach, to approve the annual meeting date resolution, allowing the School Board and Administration to set the date of the next annual meeting. Motion carried.

Motion by Dave McHenry and second by Travis Hudson to adjourn the meeting. Motion carried.

Meeting adjourned at 7:45 p.m.

Submitted by:
Carol Kratochwill
Annual Meeting Clerk
Riverdale School District